



Photograph: TÜV Rheinland

At a glance: The steps of an amfori BSCI supply chain audit

Step by step to a responsible supply chain: These are the most important steps of an amfori BSCI supply chain audit

1. APPLYING FOR THE AUDIT

Taking responsibility helps you stand out from the competition. Complying with a high standard that is internationally recognized and offers comparability can deliver a competitive advantage — for both companies and their suppliers. Suppliers acquire new customers with corresponding requirements, and companies enhance their integrity and can market their brands with greater self-confidence.

2. PREPARING FOR THE AUDIT

Before the first amfori BSCI audit the supplier must sign the “Terms of Implementation”. The supplier thus acknowledges the values and principles of the amfori BSCI Code of

Conduct and commits itself to taking suitable measures in line with the principles of the amfori BSCI Code of Conduct. The supplier also agrees to audits by approved auditing firms and permits these auditors to conduct confidential interviews with employees, make copies of documents, take photographs of the production facilities and document the results of the audit in the amfori BSCI platform. Before the audit each producer is asked to fill out the BSCI self-assessment questionnaire. This gives our auditors a first impression and supports them in their audit planning. The supplier then receives an audit plan with a list of documents needed for the audit.

3. SUPPLIER AUDIT ON SITE

When an audit is carried out on site, our auditors examine whether the supplier adheres to the guidelines of the amfori BSCI Code of Conduct. Audits can be announced, semi-announced or unannounced. Semi-announced audits are the most common type and are carried out within a time window of one month without the exact date of the audit being disclosed to the producer. The audit begins with an opening meeting, in which the aim and process of the audit are explained. After that our auditors inspect the production facilities, interview managers and employees, and examine the documents. The supplier audit ends with a closing meeting.

4. THE RESULT OF THE AUDIT AND THE AUDIT REPORT

Any deviations from the requirements of the amfori BSCI Code of Conduct are documented by our auditors and countersigned by the supplier. Depending on the degree of fulfilment, the result of the audit may lie between "A = Outstanding" and "E = Unacceptable". We document the results of the audit (including photographs of the situation on site) on the amfori BSCI platform, where they can be viewed by the supplier and its customers with amfori BSCI membership.

5. FOLLOW-UP AUDIT – IF NECESSARY

If our auditors find during an amfori BSCI audit that some requirements of the amfori BSCI Code of Conduct are not fulfilled, the supplier must make the required adjustments as quickly as possible. We verify the effectiveness of the measures in a further audit on site. The results of this follow-up audit are also documented by us on the amfori BSCI platform.

6. RENEWAL AUDIT

A full amfori BSCI audit is valid for two years. After a further audit the validity is extended by a further two years.

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