# FAQ: Business Continuity Management System

You want to learn more about a business continuity management system for your business? We have answered the most important questions for you below.

### WHAT IS A BUSINESS CONTINUITY MANAGEMENT SYSTEM?

A business continuity management system, or BCMS for short, is a management system that bundles interrelated methods, procedures and rules to ensure that critical business processes keep running in the event of damage or emergencies and continuously develops and improves them.

### WHAT ARE THE ADVANTAGES OF BUSINESS CONTINUITY MANAGEMENT?

With our emergency concepts and restart plans you can return to productive operation quickly after disruption or failure of your business processes, whether they are IT-assisted or not, and thus reduce downtimes. This is an effective way to lower follow-up costs and create a risk management system that provides legal certainty. You also gain a considerable competitive edge through a high level of availability.

### WHAT ARE THE REQUIREMENTS FOR A COMPREHENSIVE BUSINESS CONTINUITY MANAGEMENT SYSTEM?

A comprehensive BCMS should pursue a process-oriented approach and requires interaction between management processes, business processes and support processes. A business impact analysis (BIA) identifies the essential

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processes and assesses their availability requirements. Once the company has been analyzed, strategies and plans are developed to counter potential risks and scenario-based tests and exercises are conducted.

### WHAT STANDARDS UNDERPIN A BCMS?

A BCMS is designed, implemented and operated on the basis of standards ISO 22301 and ISO 27031.

### WHAT ARE THE STAGES OF DEVELOPING AND OPERATING A BCMS?

We analyze your business processes and identify potential threats. On this basis we identify your actual protection needs. As part of a business impact analysis (BIA) we assess your business processes and IT services in regard to their availability requirements in case of an incident. Then we work with you to develop a suitable and detailed emergency strategy. We help you implement and operate the BCM software and create test and training concepts. During the project you also receive quality assurance from our certified experts.

### WHAT MAIN BCMS-RELATED QUESTIONS DOES A BUSINESS NEED TO ASK?

- How heavily is our productivity affected in the event of an incident?
- How do my customers and business partners react to a production outage?
- What is our maximum tolerated outage time?
- How can we maintain critical processes?
- What are the legal and regulatory requirements that could be breached?
- How can losses and effects be minimized?

Our experts on business continuity management systems can answer all these questions for you. Contact us now to find a solution that is tailored to your business.

### WILL MY BUSINESS AUTOMATICALLY HAVE PERMANENT PROTECTION ONCE THE BCMS HAS BEEN IMPLEMENTED?

No, setting up and operating a BCMS is not a one-off process, it requires regular testing and adjustment. This process is referred to as a continuous improvement process (CIP for short). We offer suitable training courses to ensure that the employees involved also receive continuous training

### CAN A BCMS ONLY RUN AS AN ISOLATED MANAGEMENT SYSTEM?

No, it can be integrated in or based on existing management systems (e.g. QMS, ISMS).

### CAN A BCMS BE CERTIFIED?

Yes, if a BCMS has been implemented in line with ISO 22301:2013 it can be certified by an accredited company. Certification as per standard ISO 27031 is not possible.

### DO YOU HAVE FURTHER QUESTIONS? CONTACT US!

ONLINE CONTACT

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