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| **1. Process Overview** |
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| **2. Process Objectives** |
| According to the official instructions issued by the Central Bank of Libya on April 30th, 2015, for laying down rules for regulating the use of foreign exchange for the purpose of opening letter of credit (LC) for importation from abroad, all commercial banks shall add a clause of presenting an inspection certificate issued by an international or local inspection company which has a code with the Central Bank of Libya to the Letter of Credit |

 **3. Process Flow**

* 1. The client requests for certificate of inspection from TR for the shipments under the LC
	2. Client has to submit the duly filled application form along with the other supportive documents such as,
* Letter of credit
* Proforma / final invoice
* Certificate of Origin
* Health Certificate for food (if available / applicable)
	1. Upon receiving the application and the supportive documents, authorized TUV Rheinland office shall conduct application review / initial document review for completeness of documents provided.

If application review / initial document review is not satisfactory, TR shall request missing documents from the client for proceeding further.

* 1. If application review / initial document review is satisfactory, TÜV Rheinland will conduct the inspection
	2. The assigned inspector shall conduct visual inspection against the invoice / packing list provided by the client.

Visual inspection includes below activities (as applicable), unless additional requirements are not mentioned in the LC.

* Verification of quantity
* Verification of visual quality
* Verification of marking and labelling
* Verification of shelf life and ingredients for food products

If any deviation found during the inspection, the TUV Rheinland’s inspector shall inform client / TÜV Rheinalnd’s technical team and arrange necessary corrective action for rectifying the issue(s).